Upper Darby Township, PA

American Rescue Plan Act
Nonprofit Funding Webinar

UHY Advisors
Tax & Business Consultants

Topics to be covered

01

Understanding of the Township's ARPA-Funded Nonprofit Program

02

Overview of the Online Application Portal

03

What is required from each applicant?

04
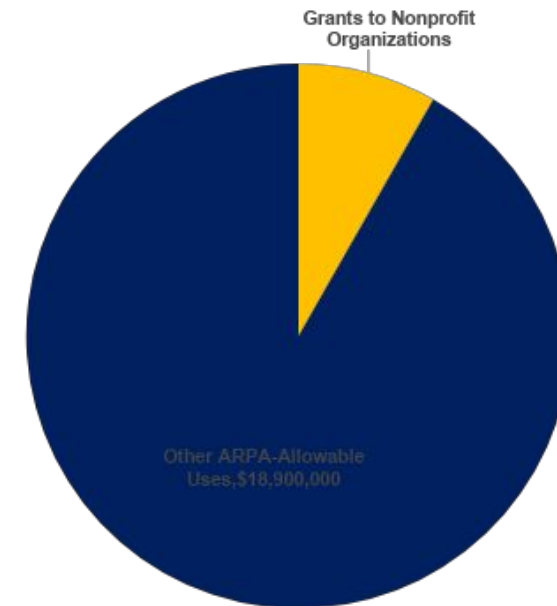
Question and Answer Session

Township's ARPA Nonprofit Program

- On March 11, 2021, President Biden signed the American Rescue Plan Act of 2021 (H.R. 1319) into law.

- As a result, Upper Darby received a total of $20.8 million in ARPA funding and has **allocated $1.7 million** of that funding to award grants to eligible nonprofits.

- The nonprofit application portal launched on Monday, February 13th at 8:00AM and closes on Friday, March 24th at 11:59PM.

- Eligible nonprofits are encouraged to apply.

- The funding cycle for the Township's program is:

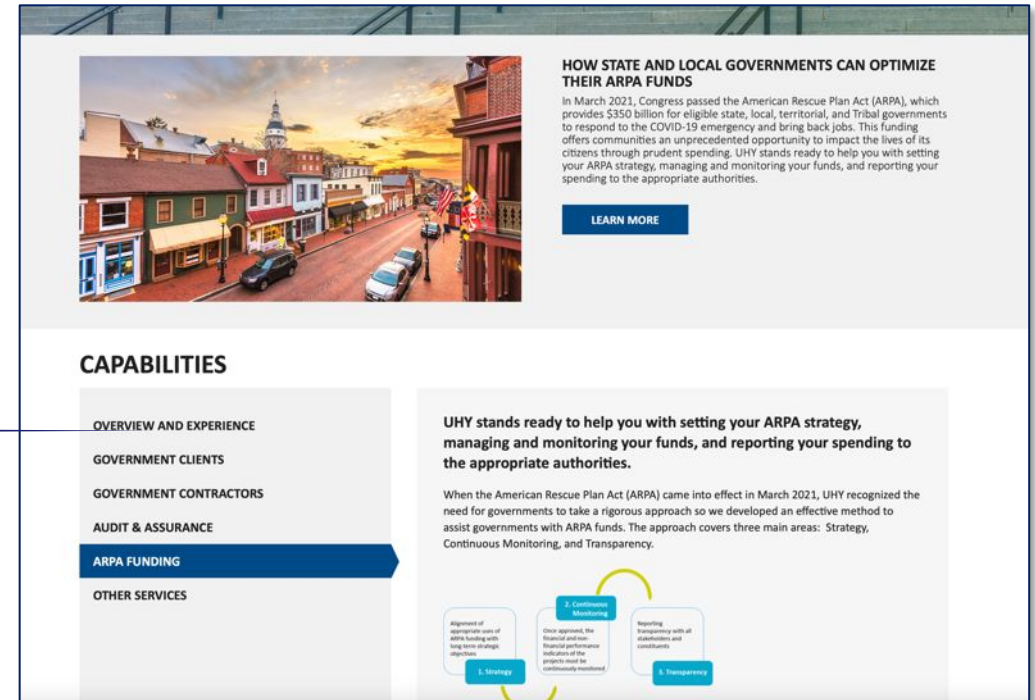 **May 1, 2023 thru April 30, 2024.**

township of upper darby
American rescue plan act funding

Grants to Nonprofit Organizations

Other ARPA-Allowable Uses,$18,900,000

Township's ARPA Nonprofit Program

Technical Assistance

- The Township has contracted with UHY Advisors to provide ARPA technical assistance to ensure federal compliance with the US Treasury Final Rule and the federal Uniform Grant Guidance.

- Available technical assistance UHY provides includes:

    1.) obtaining answers about funding regulations;
    2.) application requirements;
    3.) compliance with program regulations; and,
    4.) funding eligibility.

- UHY is here to assist. If you have any questions, please email: upperdarbyarpa@uhy-us.com.

Eligible Nonprofits

The Township defines an "**eligible**" nonprofit as:

- Entities that have a tax-exempt status from the Internal Revenue Service (IRS) and are registered as a nonprofit corporation in Pennsylvania based in Upper Darby Township or providing service(s) to Township residents.

- Tax exempt organizations that provide service(s) to Township residents in response to or in recovery from the Covid-19 pandemic and have experienced a negative economic impact.

- **Faith-based organizations** may also apply for funding provided they do not restrict client participation based on religious affiliation and service.

Note:
US Treasury's ARPA definition of nonprofit: "…501(c)(3) organizations and 501(c)(19) organizations. The 501(c)(3) classification includes a wide range of organizations with varying charitable or public service-oriented goals (e.g., housing, food assistance, job training)…often experienced hardship due to increased needs for services combined with decreased donations and other sources of funding…501(c)(19) organizations, which includes veterans' organizations…" [See SLFRF Final Rule, page 160]

Eligible Nonprofits

Nonprofits eligible for assistance are those that experienced negative economic impacts or disproportionate impacts of the pandemic and meet the definition of "nonprofit"—specifically those that are 501(c)(3) or 501(c)(19) tax-exempt organizations.

Impacted Nonprofits
- Nonprofits impacted by the pandemic, and measures to respond, in many ways; and be considered for:
- Decreased revenue (e.g., from donations and fees)
- Financial insecurity
- Increased costs (e.g., uncompensated increases in service need)
- Capacity to weather financial hardship
- Challenges covering payroll, rent or mortgage, and other operating costs

Assistance to nonprofits that experienced negative economic impacts includes the following enumerated uses
- Mitigating financial hardship
- Technical or in-kind assistance or other services that mitigate negative economic impacts of the pandemic

Disproportionately Impacted Nonprofits
Treasury presumes that the following nonprofits are disproportionately impacted by the pandemic:
- Nonprofits operating in Qualified Census Tracts
- Nonprofits operated by Tribal governments or on Tribal lands
- Nonprofits operating in the U.S. territories

How Can Nonprofits Use ARPA Funds?

ARPA funds must be used to respond to or mitigate the COVID-19 public health emergency or negative economic impacts experienced from it.
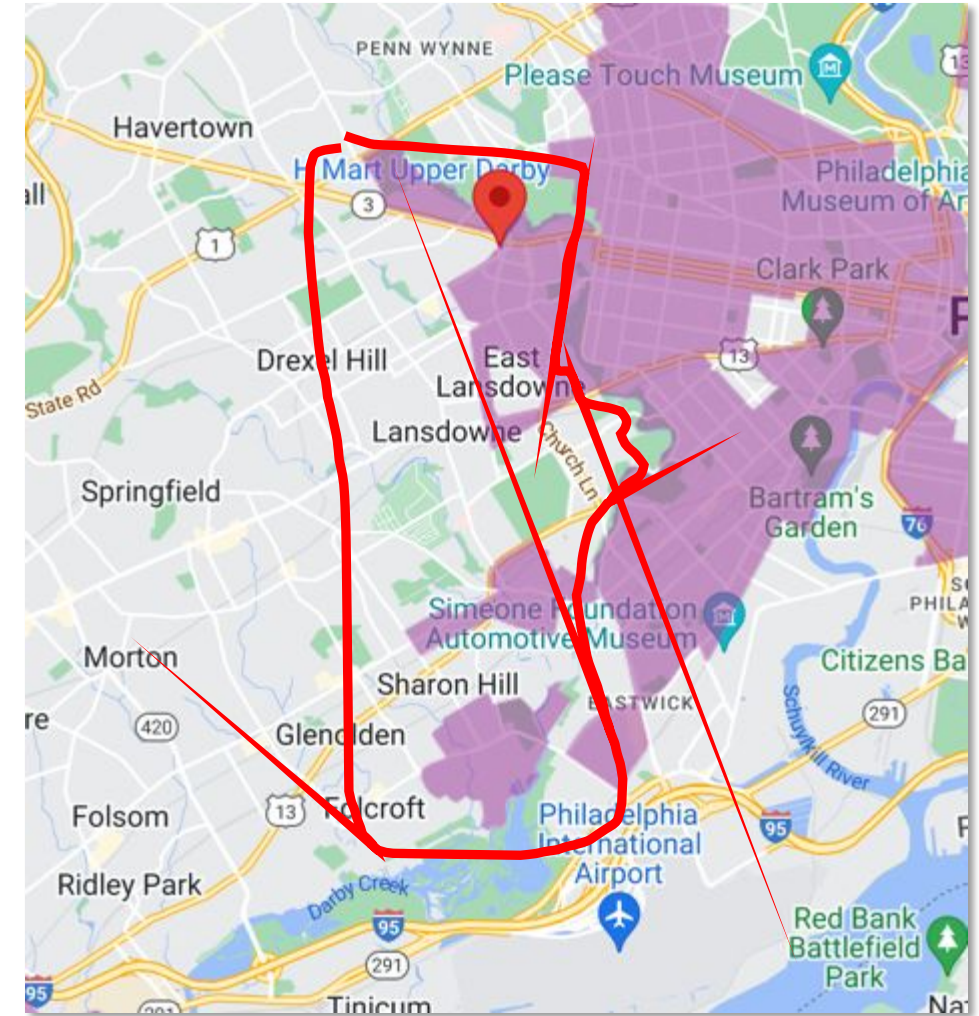
Examples include and are not limited to:

- *Systemic public/community health and economic challenges that have contributed to the unequal impact of the pandemic;*

- *Food and nutrition insecurity;*

- *Disproportionate public health or economic outcomes on a specific population, households or geographic area;*

- *Exacerbation of health disparities due to pandemic;*

- *Pre-existing social vulnerabilities as result of pandemic;*

- *Housing insecurity;*

- *Job training; or,*

- *Mental health.*

Qualified Census Tracts ("QCTs")

- According to the US Census, QCTs are geographic locations with a large proportion of low-income residents.

- ARPA presumes that certain types of services, when provided within QCTs, are eligible uses of ARPA funds:

  - Affordable housing development to increase the supply of affordable and high-quality living units.

  - Services to address homelessness, such as improving access to stable, affordable housing among unhoused individuals.

  - Housing vouchers, residential counseling, housing navigation assistance.

  - Enhanced learning services, including pre-kindergarten.

  - High quality childcare.

QTCs inside Upper Darby – shaded purple

Key Words

Public Health Projects

- Mitigate impact of COVID-19.
- Community disproportionately impacted.
- Qualified Census Tract.
- Disproportionate public health or economic outcomes on a specific population, households, or geographic area.
- Exacerbation of health disparities due to pandemic.
- Preexisting social vulnerabilities. exacerbated as a result of the pandemic.

Negative Economic Impact

- Mitigate impact of pandemic-related recession on households.
- Program aimed at low-wage workers to assist in recovery.
- Reduce food insecurity.
- Reduce housing insecurity.
- Reduce risk of long-term effects on earnings and economic potential.

Promoting Equitable Outcomes

- Address how your organization is ensuring that the administrative requirements of the project don't result in disparities to complete applications or meet project eligibility criteria.
- Describe how intended outcomes are focused on:
  - Closing gaps;
  - Reaching universal levels of success; and,
  - Disaggregating progress based on race, ethnicity, or other equity dimensions.
- Describe how the project will serve historically underserved, marginalized or adversely affective groups within the community.
- Describe how your organization is equitably serving the residents and businesses within the community.

01

Understanding of the Township's ARPA-Funded Nonprofit Program
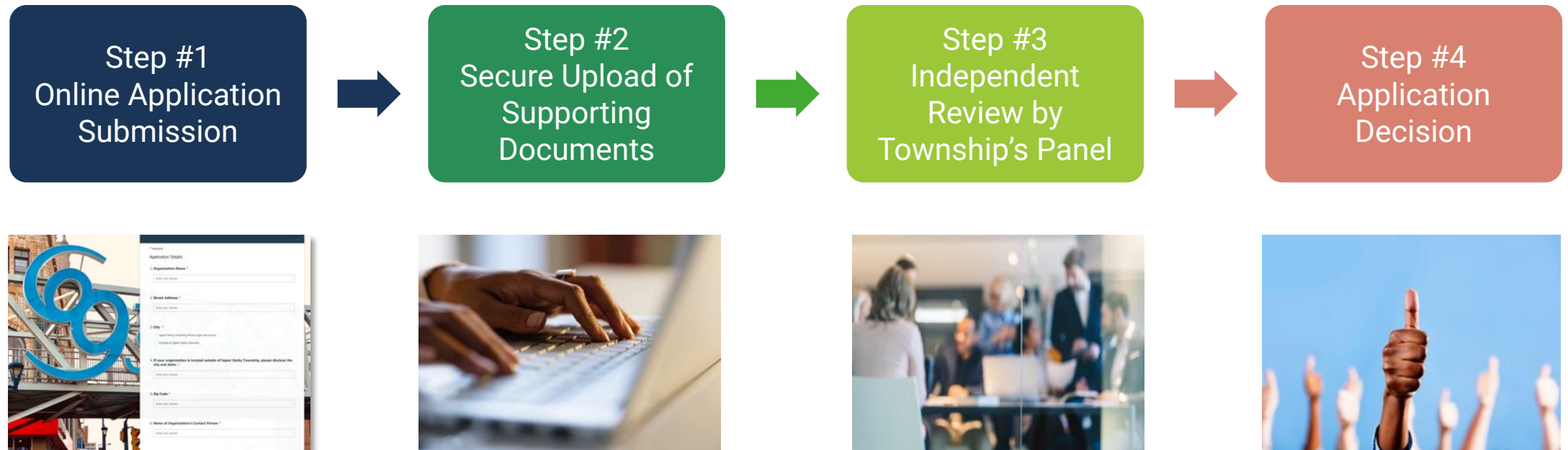
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Overview of the Online Application Portal

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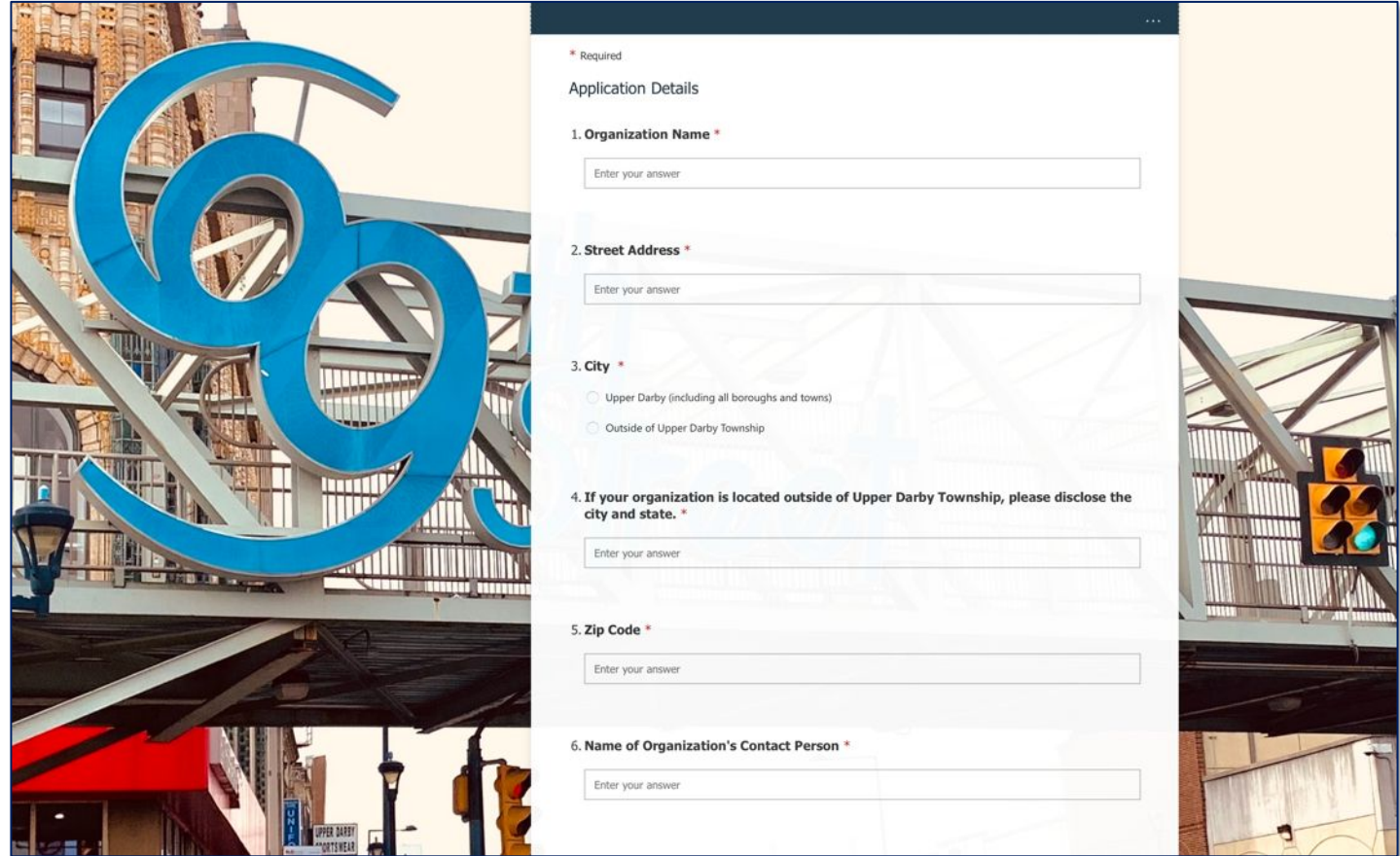What is required from each applicant?

04

Question and Answer Session

Nonprofit Application Process

| Step #1 Online Application Submission | → | Step #2 Secure Upload of Supporting Documents | → | Step #3 Independent Review by Township's Panel | → | Step #4 Application Decision |

Nonprofit Application Portal

- An online portal allows for secure submission of an application.

- All questions are to be answered accurately.

- A submitted application is a permanent record used for any audits or compliance reviews.

- Recommendation is to gather required supporting documentation in advance of application submission.

- An option exists to download a PDF of the submitted application.

- Incomplete applications will not be considered.

APPLICATION PORTAL DEMONSTRATION

Secure Document Upload

Step #1 - Email received from the UHY Team

Step #2 - Name and attach files

Step #3 - Secure Upload Complete

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Question and Answer Session

What is required to apply?

- Complete and accurate application responses.

- **Required Documents:**
  1. Internal Revenue Service 501(c)(3) Determination Letter;

  2. Registration of non-profit corporation in the Commonwealth of Pennsylvania;

  3. Bylaws;

  4. List of Board, staff and respective compensation;

  5. Conflict of Interest Policy;

  6. Most recent audited financial statement, if available;

  7. Internal Revenue Service Form 990 filed for 2020 and 2021, if required to file; and,

  8. Balance sheet or income statement for 2020 and 2021.

Nonprofit Application Evaluation and Timeline

- Upper Darby invites eligible nonprofits located in the Township or providing services to Township residents to submit an application.

- The Township is using an open and transparent process to evaluate applications for award of ARPA funding.

- After the March 24 application deadline, each application will be reviewed, evaluated, and scored for determination of award.

- Notifications of award will be announced by Friday, April 28, 2023.

Application Evaluation:

Criteria	Highest Potential Score
Eligible organization	5
Organization background and experience	25
Staff and financial capacity	15
Addresses diversity, equity, and inclusion as part of its service delivery to Township residents	15
Organization stability and strength of proposed project to meet post-pandemic community needs	25
Ability to complete project in 12-month funding cycle	15
Total Potential Score	**100**

Question & Answer Session